

Forton Parish Council
Minutes of the Parish Council Meeting held on
Monday 7 January 2019 at 7.00pm in The Pavilion, School Lane

*Present: Cllrs Huddart, Adams, McLoughlin, Dodgson, Mollart and Stewart
Cllr V Wilson Clerk – L Hall 6 Residents*

1003. APOLOGIES

Cllr Young and Povall.

1004. NOTIFICATION OF INTERESTS

Councillors were asked to disclose any pecuniary and non pecuniary interests on matters to be considered at this meeting. None were raised.

1005. MINUTES OF THE LAST MEETING

The Minutes of the meeting held 3 December 2018, were previously circulated to members.

Resolved: The minutes were agreed as a correct record and signed by the Chair.

1006. PUBLIC PARTICIPATION

The meeting was adjourned to allow residents to speak.

Wyre – Cllr Wilson advised that there is to be an extra Council meeting on 28 February to vote on the Local Plan. Wyre has received a grant of £370,000 for community led housing. Cllr Wilson also mentioned that she will not be standing for election again in May.

No reports had been received either from the Police and Cllr Salter.

The meeting was resumed.

1007. MASTERPLAN

Cllr Adams updated the meeting. He had attended a Land Owner meeting along with the Village Hall Secretary before Christmas and at that meeting they wanted the Committee to agree to taking the proposal in principle of a link road through the Playing Field. Cllr Adams had contacted Wyre following the meeting with Questions and Answers and concern due to the lack of information. Cllr Adams proposed that the next Village Hall Meeting is postponed until after the next Land Owner meeting has been held, this was agreed by the Village Hall Committee Chair.

A Planning Consultant had been contacted to assist the Parish Council. The proposal fee was £2500-£3000 and mileage at a cost of 50p per mile. The proposal was discussed and agreed by all.

Cllr Adams also advised that there will be a breakout meeting held by Wyre prior to the Stakeholder meeting which the Parish Council will be invited to.

Resolved: The Planning Consultant to be engaged to assist the Parish Council with the Master Plan. The Clerk to contact her to formalise details and provide her with details of the next Land Owner meeting.

1008. PARISH REPORTS FROM COUNCILLORS WITH SPECIFIC RESPONSIBILITY

LALC/LVRHA – No report as meetings had not been held.

Pond – The Clerk to ask Cllr Povall for an update and advise the Parish Council.

Parish Maintenance – Cllr Huddart queried whether a handyman could be employed in the village. The Clerk advised the post would have to be advertised and it would be difficult to just be as and when. There were various jobs that were suggested - bench

painting, trellis, railings. The Clerk to put the handyman post on the agenda of the next meeting for further discussion.

VILLAGE HALL & RECREATION GROUND COMMITTEE – The Hall is now ready for the curtains – Cllr Huddart to contact the supplier.

WEBSITE/GDPR – Cllr Adams advised that we need to stop paying for the old site in March. The Community will be able to view the website as a source information regarding the Masterplan and updates.

1009. CORRESPONDENCE

The New Hollys is relaunching as Casanovas and people are welcome to use the facilities for just drinking and not only eating. They left vouchers for residents to use.

An invite had been received for the Lancashire County Council Carol Service – no one wished to attend.

The Canal and River Trust have viewed the bridge, put up a barrier, and have temporarily mended the gate. The possibility of helping fund a new gate/organise a replacement was discussed. Cllr Mollart to get prices and advise the Clerk so that this can be discussed further at another meeting.

The Clerk highlighted the Timetable for the Elections.

A Public Conveniences questionnaire had been received and the Clerk will complete and return for the Parish Council.

1010. PLANNING APPLICATIONS

Application Number: 18/01250/FUL **Proposal:** Rebuild of western front wall including repositioned windows and front porch. Proposed pitched, hipped roof over garage and addition of 1 no. rooflight over music room. **Location:** Ashlyn Wallace Lane Forton Preston Lancashire

Resolved: The Clerk to advise Planning that the Parish Council have no objections.

Application Number: 18/01214/FUL **Proposal:** Temporary change of use from A3 (cafe) to B1 (office use) **Location:** Unit 1 Cleveley Bank Lane Forton

Resolved: The Clerk to advise Planning that the Parish Council have no objections.

1011. FINANCE

The following payments have been made:

1. Clerk expenses – November	£ 18.00
2. Colin Cross	£341.00
3. Andrew Dunderdale	£ 36.00
4. Judith Hargreaves – Tubs/Plants	£180.07
5. Temporary Clerk – J McLoughlin	£ 75.00
6. Cllr Huddart Mileage Claim	£ 12.15
7. Donation for Poppy Wreath	£ 25.00
8. Clerk wages – December	£234.21 by Standing Order 2.1.19
9. Site Ground Hosting	£ 15.54 paid by debit card
10. Currys – Hard Drive - Clerk	£ 47.99 paid by debit card
11. Site Ground Hosting	£158.10 paid by debit card
12. Currys – Hard Drive – Cllr Adams	£ 47.99 paid by debit card
13. PRO Business	£ 78.23 paid by debit card

The following invoices require payment:

1. Cllr Huddart – Keys/Toner	£ 37.47
2. France's Forestry	£1596.00
3. Clerk expenses – December	£ 18.00
4. Village Hall Contribution for Electricity	£ 35.00
5. Village Hall Room Hire for 2018	£ 65.00

A cheque for £3.45 had been received from Electricity NW for the Wayleave Payment. Interest had been received in the Business Reserve Account – September-October £4.97. The total in this account is now £30297.43. New pay scale for Clerks implemented from 1.4.19 – the hourly rate will rise to £12.39.

The Bank Reconciliation for November:-

Current Account	£18728.71
Less unrepresented cheques	£ 00.00
Total	£18728.71
Supported by Cashbook	
Receipts	£49374.99
Payments	£30646.28

Resolved: The transactions above/bankreconciliation was agreed for the Parish Council.

Laptop – Cllr Adams gave details of a proposed new laptop for the Clerk. This was agreed by the Parish Council.

Resolved: The Clerk to purchase the laptop at a cost of £549.

Precept/Budget – The Clerk presented the figures to consider for the budget/precept, if it remains at £20,000 then the amount per Band D equivalent property will be £35.27. The amount of £20,000 was again agreed for 2019-2020. Cllr McLoughlin queried whether Frances Forestry could be paid broken down for each of the summer months rather than receiving 2 invoices for large amounts – the Clerk to query with them.

Resolved: The Budget/Precept was agreed – the Clerk to advise Wyre re the Precept and ask Frances re payments.

1012. AGENDA FOR NEXT MEETING

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Handyman and Pond Lease to be on the agenda of the next meeting.

Councillors can report defective street lighting, potholes, blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

There being no further business the Chair closed the meeting at 8.15pm.

Chairman:

Date:

The next meeting will be held on Monday 4 February 2019 in the Pavilion at 7.00pm. There will be an informal meeting at 6.30pm when Councillors will be available and questions can be raised and a general discussion held.