

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to B headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Forton Parish Council

County area (local councils and parish meetings only):

**Financial year ending 31 March 2024**

Prepared by (Name and Role): Hilary Alcock - Clerk & Responsible Finance Officer

Date: 20.4.24

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
account 1	43,933.3	
account 2	10,615.2	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		54,548.5
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-
 Add: any un-banked cash as at 31/3/24		-
 <b>Net balances as at 31/3/24 (Box 8)</b>		<b>54,548.5</b>